**UNDERGRADUATE COMMITTEE**
***Submitted 12/5/17***
***Charge will be reviewed and revised as necessary by committee no later than Oct. 31 each year***

The Undergraduate Committee oversees the educational and research programs being offered within the College. Our primary responsibility is to ensure that the content and coherence of the curriculum, both in the classroom and in laboratories, achieves our educational goals. The scope spans from core courses offered by our department to advanced courses for Astrophysics majors. We also oversee research opportunities, both for the Participation in Research course and senior theses. We develop ways for the Astrophysics majors to engage in the life of the department.

The committee meets twice quarterly, and the Committee Chair will report the highlights orally at the faculty meeting following a meeting. It also handles short-timescale issues that need faculty input but cannot wait for a meeting. Yearly, we will confirm the course catalog listings, which courses will be taught and the descriptions. Occasionally but perhaps not every year, the committee will put together documents for use by the university, or a document requested by the Department Chair. Early each academic year, this charge will be revised in consultation with the Department Chair.