

Constitution

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CONSTITUTION

ARTICLE I NAME, SLOGAN, AND MOTTO

The name of this organization shall be the Lions Club of Williams Bay, Wisconsin, chartered by, and under the jurisdiction of the International Association of Lions Clubs (hereinafter referred to as "Association").

Its Slogan shall be: **Liberty, Intelligence, Our Nations's Safety.**

Its Motto shall be: **We Serve.**

ARTICLE II Purposes and Objectives

The Objectives of this club shall be:

- A.** To create and foster a spirit of understanding among the people of the world.
- B.** To promote the principle of good government and good citizenship.
- C.** To take an active interest in the civic, cultural, social and moral welfare of the community.
- D.** To unite the members in the bonds of friendship, good fellowship and mutual understanding.
- E.** To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.
- F.** To encourage service-minded men to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

ARTICLES III MEMBERSHIP

Section A. Subject to the provisions of Section B hereinafter, any male person of legal majority and good moral character and good reputation in his community, may be granted membership in this Lions Club.

Section B. Membership in this Lions Club shall be as follows:

(1) Active: A member entitled to all rights and privileges and subject to all obligations which membership in a Lions Club confers or implies. Without limiting such rights and obligations, such rights to vote on all matters requiring a vote of the membership; and such obligations shall include regular attendance, prompt payment of dues, participation in club activities and conduct reflecting a favorable image of the Lions Club in the community.

(2) Member-at-Large: A member of this club who has moved from the community, or because of health or other legitimate reason, is unable regularly to attend club meetings and desires to retain membership in this club, and upon whom the Board of Directors of this club desires to confer this status. This status shall be reviewed each six months by the Board of Directors of this club. A member-at-Large shall not be eligible to hold office, or to vote in District or International meetings or conventions.

(3) Honorary: An individual, not a member of this Lions Club, having performed outstanding service for the community or this Lions Club, upon whom this club desires to confer special distinction. This club shall pay entrance fees and International and District dues on such a member, who may attend meetings, but shall not be entitled to any privileges of active Membership.

(4) Privileged: A member of this club who has been a Lion fifteen or more years, who, because of illness, infirmities, advanced age or other legitimate reason, as determined by the Board of Directors of this club, must relinquish his active status. A privileged member shall pay such dues the local club may charge, which dues shall include District and International dues. He shall have the right to vote and be entitled to all other privileges of membership except the right to hold Club, District or International office.

(5) Life Member: Any member of this club who has maintained continuous Active membership as a Lion for 25 or more years and has rendered outstanding service to this club, his community, or this Association; or any member of this club who has maintained such continuous Active membership for 25 or more years and has served as an Officer of this Association may be granted Life membership in this club upon:

- 1) recommendation of this club to the Association,
- 2) payment to the Association of \$150 by this club in lieu of all future dues to the Association, and
- 3) approval by the International Board of Directors.

A Life Member shall have all privileges of Active Membership so long as he fulfills all obligations thereof. A Life Member who desires to relocate and receives an invitation to join another Lions Club shall automatically become a Life Member of said Club.

(6) Charter Privileged: A member of this club, who is a charter member, who because of illness, infirmities, advanced age, or other legitimate reason, as determined by the board of Directors of this club, must relinquish his active status. A Charter Privileged member shall not be subject to pay dues. He shall have the right to vote and be entitled to all other privileges of membership except the right to hold club, District or International office.

(7) Associate Member: A member who holds his primary membership in another Lions club but maintains a residence or is employed in the community served by this club. This status may be conferred by the invitation of the Board of Directors and shall be reviewed annually. The club shall not report an Associate Member on the Membership and Activities Report.

An Associate Member may be eligible to vote on club matters, at meetings where he is present, but may not represent the club as a delegate at District (single, sub-provisional and/or multiple) or International Conventions. He shall not be eligible to hold a District or international office, nor District, Multiple District or International Committee assignments through this club.

International and District (single, sub-provisional and/or multiple) dues shall not be assessed on the Associate; PROVIDED, however, nothing shall prevent this club from assessing an Associate Member such dues as it shall deem proper.

Section C. No such person shall simultaneously hold membership, other than Honorary, in this Lions club and any other service club of like character.

Section D. Membership in this Lions Club shall be acquired by invitation only. Proposals for new members will be filled out by the sponsoring Lion and then given to the Chairman of the Membership Committee. The sponsoring Lion will have brought his

proposed member to at least two regular meetings as his guest, prior to the Membership Committee taking the proposal under advisement. Upon induction of a new member the sponsoring Lion will be credited for cost of one meal.

Without delay the Chairman will canvass his Committee members and, after conscientiously considering the candidates qualifications, will record their findings on the appropriate section of the proposal form and report the same to the Board of Directors.

After receiving the approval of the Board of Directors the Chairman will promptly return the Proposal to the sponsor who will then have his candidate complete the "Invitation to membership" side of the form. The form will then be given by the chairman of the Membership Committee, to the Secretary for the Club files and the chairman will notify the sponsor as to what meeting the new member is to be inducted; any delay should be discouraged.

The Chairman of the Membership Committee must see that the Secretary has in his possession, before induction, a Check for the initiation fee, as shown on the administrative budget, plus the sum representing the pro-rated of the quarterly dues.

The meal the candidate eats the night he is inducted is paid by the Club. Under no circumstances can a new member be inducted without first paying the initiation fee and pro-rated dues.

Upon occasion of his induction the new member will receive a New Member Kit, a framed certificate of Membership duly signed and a Williams Bay Lions Club vest.

The Club President will immediately assign the new member to a committee and see that his name and address is promptly placed on the Club mailing list so the new Lion will receive his Club bulletins. The Secretary will report the new members name and sponsor to Lions Club International on his next Membership & Activities Report.

Section E. Reinstatement of membership; Any member dropped from membership in this club may be reinstated, within six (6) months from the date of termination of his membership by a majority vote of the Board of Directors. In the event more than six (6) months have elapsed between such termination and his reinstatement application it will be necessary for him to come into the club under the procedures set forth in Section D of this Article III.

Section F. Transfer Membership: This club may grant membership on a transfer basis to one who has terminated or is terminating his membership in other Lions Club, provided that (1) the application for transfer of membership is received by the Secretary of the Club within six (6) months following the date of termination of membership in his former Club; (2) such termination was in good standing; and (3) the application provides a statement from the Secretary of this current or former club, as the case may be, showing his record in such former Club and (4) such application and statement are approved by the Board of Directors. If more than six (6) months have elapsed between termination of membership in another club and application for transfer, an applicant may acquire membership in this Club only under the provisions of Section D. of this Article III.

ARTICLE IV Fees and Dues

Section A. Each new reinstated transfer member shall pay an entrance fee as shown on the administrative budget, which fee shall include the current Association entrance fee and be collected before such member is enrolled as a member of this club and before the Secretary may report such member to Lions International provided, however, that the Board of Directors may elect to waive all or any part of the Club portion of said entrance fee as to any member granted membership by transfer or reinstatement within six (6) months of termination of his prior Lions Club membership.

Section B. Each member of this club shall pay the following indicated regular annual dues which dues shall include an amount to cover current International and District (Single or Sub-and Multiple) dues (to defray the subscription price of The Lion Magazine, administrative and annual convention costs and shall be paid in advance at such times as the Board of Directors shall determine.

| | |
|-----------------------|--------------------|
| 1. Active | Per current budget |
| 2. Member at Large | Cost to the club |
| 3. Honorary | Cost of Meal |
| 4. Privileged | Cost of Meal |
| 5. Life | Cost of Meal |
| 6. Charter Privileged | Cost of Meal |

The treasurer of this club shall remit International and District (Single and Sub-Multiple) dues to the parties, and at the times specified in the respective International and District (Single and Sub-and Multiple) Constitution and By Laws.

Any Member at Large or Privileged member who attends a meeting and dines with the Club shall pay the cost of the meal to the Treasurer at that time Dues become due and payable at the beginning of each quarter, i.e. July 1, October 1, January 1, and April 1.

No dues, fees or assessments in addition to those set forth herein may be levied on, or required of, any member of this club, its Board of Directors or any officer or member of this club. "Cost to the club" will be determined by taking the total anticipated administrative disbursements and subtracting the cost of the club meals, the Tail Twisters transfer, and the club portion of the Ladies Night meal. This sum will then be divided by the total membership less the non-dues paying Lions, i.e. the Treasurer, Secretary, and the Charter Privileged members.

ARTICLE V Resignations

Any member may resign from this club and said resignation shall be in writing and shall become effective upon acceptance thereof by the Board of Directors. The board may withhold acceptance, however, until all indebtedness has been paid, all club funds and

property have been returned, and all with to the use of the name "LION", the emblem and other insignia of the club and this Association has been surrendered.

ARTICLE VI Forfeiture of Membership

Section A. A member who has not paid the previous quarter dues at the time of billing for the current quarter shall be referred to the Board by the Treasurer for action on that member's continued membership. If a member has not paid the previous two quarters dues the board is directed to drop the member unless the member has attended a board meeting to make arrangements for payment. The Board will also send that member a registered letter letting him know he has been dropped and what he must do to become a active member.

Section B. Any member may be expelled from the club for cause by a two-thirds vote of the entire Board of Directors.

Section C. Any member who was not in attendance for at least one regular club meeting during a quarter, and who has made no effort to try for a make-up meeting, will be referred to the Attendance Committee for their recommendation to the Board as to what action should be taken on that lions membership. Every effort will be made by the Attendance Committee, working in unison with said Lions sponsor, to determine what problem exists and to rectify the problem so the Lion can be motivated into becoming a good Lion. If the Attendance Committee recommends to the Board that the member be dropped for non-attendance, it is incumbent on the Board to make every effort to see that all dues be collected, if any owed, and this would also obviously apply to any member dropped for non-payment of dues.

ARTICLE VII Officers

Section A. The officers of this club shall be a President, Immediate Past President, First Vice President, Second Vice President, Third Vice President, Secretary, Treasurer, Lion Tamer, Tail Twister and all Directors.

Section B. No person shall be eligible to hold office in this club unless he is an Active member in good standing.

Section C. No officer shall receive any compensation for any service rendered to this club in his official capacity with the exception of the Secretary and the Treasurer, who will not be required to pay quarterly dues, while holding office.

Section D. Duties are as follows:

(1) President: He shall be the chief Executive Officer of this club; preside at all meetings of the Board of Directors and this club; issue the call for regular and special meetings of the Board of Directors and the club; appoint the Standing and Special Committees of this club and cooperate with chairmen thereof to effect regular functioning and reporting of such committees; see that regular elections are held; and cooperate with, and be an active member of the Zone in which this club is located.

(2) Immediate Past President: He and the other Past Presidents shall officially greet members and their guests at the club meetings and shall represent this club in welcoming all new service-minded men in the community served by this club. The Immediate Past President will act as the Membership Committee Chairman.

(3) Vice Presidents: If the President is unable to perform the duties of his office for any reason, the Vice President next in rank shall occupy his position and perform his duties with the same authority as the President. Each Vice President shall, under the direction of the President oversee the functioning of such committees of this club as the president shall designate.

(4) Secretary: He shall be under the supervision and direction of the President and the Board of Directors and shall act as the liaison officer between the club and the District (Single or Sub- and Multiple) in which this club is located, and the Association. In fulfillment of this, he shall:

(a) Submit regular monthly and other reports to the International Office of the Association on blanks provided by it containing such information as may be called for therein and otherwise by the Board of Directors of the Association;

(b) Submit to the District Governor's Cabinet such reports as it may require including copies of regular membership and activities reports;

(c) Cooperate with and be an Active member of the District Governor's Advisory Committee of the Zone in which this club is located.

(d) Have custody, keeping and, maintain general records of minutes of club and Board meetings; attendance; committee appointments; elections; classifications (if any), addresses and telephone numbers of the members; members' club accounts, and club receipts and disbursements.

(5) Treasurer: He shall:

(a) Receive all monies and deposit the same in a bank or banks recommended by the Finance Committee and approved by the Board of Directors;

(b) Pay out monies in payment of club obligations only on the authority given by the Board of Directors. All check and vouchers shall be signed by the treasurer and countersigned by one other officer, determined by the Board of Directors.

(c) Issue quarterly statements to each member for dues and other financial obligations owed to the club.

(6) Lion Tamer: The Lion Tamer shall have charge of and be responsible for the property and paraphernalia of the club, including flags, banners, gong, gavel, song books and button board. He shall put each in its proper place before each meeting and return the same to the proper storage area after each meeting. He shall act as sergeant-at-arms at meetings, see that those present are properly seated and distribute bulletins, favors and literature as required at Club and Board meeting. He shall give special attention to assure that each new member sits with a different group at each meeting so that he can become better acquainted.

(7) Tail Twister: He shall promote harmony, good fellowship, life and enthusiasm in the meeting through appropriate stunts and games and the judicious imposition of fines on club members. There shall be no ruling from his decision in imposing a fine, providing that no member shall be fined in excess of five dollars total, at any one meeting. The Tail Twister may not be fined except by the unanimous vote of all members present. All monies collected by the Tail Twister shall be immediately turned over to the treasurer and a receipt be given therefore.

be borne by the Club Administrative Account as to the price of the meal only. Failure of any elected director or officer to participate in this incoming officers indoctrination school automatically disqualifies said Lion from the position to which he was elected, in the absence of just cause having neglected the obligation. It will be the responsibility of the balance of the Board members to determine if "just cause" existed in the event a member absents himself from this commitment: there shall be no ruling from the decision rendered by the board in every individual case. In the event any elected Lion is ruled against by his fellow Board members, and a vacancy is created, Article X will be exercised.

ARTICLE VIII **Board of Directors**

Section A. The members of the Board of Directors shall be the President, Immediate Past President, the Vice Presidents, Secretary, Treasurer, Lion Tamer, Tail Twister and all elected Directors. The Bulletin Editor shall be a member of the board without voting rights.

Section B. Regular meetings of the Board of Directors shall be held monthly: every third Thursday of the month.

Section C. Special meetings of the Board of Directors shall be held when called by the President, or when requested by five or more members of the Board of Directors, at such time and place as the president shall determine.

Section D. The presence in person of a majority of its members shall constitute a quorum at any meeting of the Board of Directors, Except as otherwise specifically provided, the act of a majority of the Directors present at any meeting of the Board shall be the act and decision of the entire Board of Directors.

Section E. Duties and Powers: In addition to those duties and powers, express and implied, set forth elsewhere in this Constitution and By-Laws, the Board of Directors shall have the following Duties and Powers:

(1) It shall constitute the Executive Board of this club and be responsible for execution, through the club officers, of the policies approved by the club. All new business and policy of this club shall be considered and shaped, first by the Board of Directors for presentations to and approval by the club members at a regular club meeting.

(2) It shall authorize all expenditures and shall not create any indebtedness beyond the current income of this club, nor authorize disbursement of club funds for purposes inconsistent with the business and policy authorized by the club membership.

(3) It shall have the power to modify, over-ride or rescind the action of any officer of this club.

(4) It shall have the books, accounts and operations of this club audited annually or, in its discretion, more frequently and may require an accounting or have an audit made of the handling of any club funds by any officer, committee or member of this club. Any member of this club in good standing may inspect any such auditor accounting upon request at a reasonable time and place.

(5) It shall appoint, on recommendation of the Finance Committee, a bank or banks for the deposit of the funds of the club.

(6) It shall not authorize, nor permit, the expenditure, for any administrative purpose, of the net income of projects or activities of this club by which funds are raised from the public.

(7) It shall submit all matters of new business and policy to the respective standing or special club committee for study and recommendation to the Board.

(8) It shall name and appoint, subject to approval of the club membership, the delegates and alternates of this club to District (Single or Sub-and Multiple) and International Conventions.

(9) The Board is limited to a \$300.00 amount on any expenditures it approves, unless it is a previously budgeted item.

ARTICLES IX **Elections**

The officers of this club, excluding the Immediate Past President, shall be elected as follows:

Section A. A nomination meeting shall be held in March of each year, with the date and place of such meeting to be determined by the Board of Directors and notice thereof mailed to each member of this club at least ten days prior to the time of the holding thereof.

Section B. The nominating committee shall be composed of all Past Presidents, the current President and the First Vice President of the club, who are members in good standing. The Chairman of the nomination committee will be the Immediate Past President, or his predecessor if he is no longer a member of the club, and it will be his responsibility to call the committee together for the purpose of selecting a recommended slate of officers and directors for the ensuing year, prior to February 15. The nomination committee meeting will be conducted in closed session and visitors or guests are not permitted. The nomination committee shall submit the names of candidates for the various club offices to the club at the nomination meeting. At this meeting nominations for all offices to be filled in the succeeding year may also be made from the floor.

Section C. If in the interim between the nomination meeting and the election meeting any nominee is unable for any reason to serve in the office to which he was nominated and for which office there was no other nominee, the nominating committee shall submit, at the election meeting, names of additional nominees for that office.

Section D. An election meeting shall be held no later than April 15 of each year, at a time and place determined by the Board of Directors, and two weeks prior written notice thereof shall be given to each member of the club, by the secretary, by mail or personal delivery. Such notice shall include the names of all nominees approved at the preceding nomination meeting, and subject to Section C above, a statement that these nominees will be voted on at this election meeting. No nominations may be made from the floor at the election meeting. Installation of officers shall be conducted at the second meeting of May of each year.

Section E. Subject to the provisions of Section H of this Article IX, all officers, other than Directors, shall be elected annually and shall take office on July 1, and shall hold office for one year from that date, or until their successors shall have been elected and qualified.

Section F. One-half of the directors shall be elected annually and shall take office on the July 1 next following their election, and shall hold office for two years from that time, or until their successors shall have been elected and qualified, with the exception that at the first election held after the adoption of this Constitution and By-Laws, one half of the Directors shall be elected for two year terms and the other one-half of the Directors shall be elected for one year terms.

Section G. The election shall be by ballot by those present and qualified to vote. A plurality vote shall be necessary to elect.

Section H. Removal: Any officer of this club may be removed from office for good cause by two-thirds (2/3) vote of the entire club membership.

ARTICLE X Vacancies

Section A. If the office of the President shall become vacant for any reason, the Vice-President shall advance in office, according to their rank. In the event such provision for advancement shall fail to fill the office of President, or First or Second Vice-President, the Board of Directors shall thereon call a special election, giving each member in good standing prior two (2) weeks notice of the time and place thereof, which time and place shall be determined by said Board, and such office shall be filled at said election meeting. In the event of a vacancy in the office of the Third Vice-President, the Board of Directors may appoint a member to fill the unexpired term. In the event vacancies shall be of such number as to reduce the number of Directors to less than the number required for a quorum, the membership of the club shall have the power to fill such vacancies by an election held at any regular meeting of the Club upon prior notice, and in the manner specified in Section B hereinafter. Such notice may be given by any remaining Officer or Director, but if none, then by any member.

Section B. In the event any officer elect, before his term of office commences, is unable or refuses for any reason to serve therein, the President shall call a special nomination and election meeting to elect a replacement for such officer-elect. Two (2) weeks prior notice of such meeting, setting forth the purpose, time and place thereof, shall be given to each member, by mail or personal delivery. The election shall be held immediately after nominations have been closed and a plurality vote shall be necessary for election.

ARTICLE XI Meetings

Section A. Regular meetings of this club shall be held, no less than twice in each month; however, no regular meetings will be held during the months of July and August; at a time and place recommended by the Board of Directors, and approved by the club. All meetings shall begin and end, promptly, at the regular set times. Except as otherwise specifically provided in this Constitution and By-Laws, notice of regular meetings shall be given in such manner as the Board of Directors deems proper.

Section B. Special meeting of this club may be called by the President, in his discretion, and shall be called by the President when requested by the Board of Directors, at a time and place determined by the person or body requesting the same. Notice of the special meetings setting forth the purpose, time and place thereof shall be given to each member of this club, by mail or personal delivery, at least ten days prior to the date thereof.

Section C. A Charter Night Anniversary meeting of this club may be held each year, at which time special attention shall be devoted to the objects and ethics of Lionism, and the history of this club.

Section D. An Annual Meeting of this club shall be held in June of each year at a time and place determined by the Board of Directors, at which meeting the final reports of the retiring officers shall be read.

Section E. The presence in person of a majority of the members in good standing shall be necessary for a quorum at any meeting of this club.

Section F. Only members in good standing may exercise the voting privilege and hold office in this club.

Section G. Except as otherwise specifically provided, the act of the majority of the members present at any meeting shall be the act and decision of the entire club.

Section H. The regular meeting of the Williams Bay Lions Club will be held the 2nd and 4th Thursday of each month, promptly at 7:00 p.m.

Section I. Exceptions to the regular meetings, due to holidays, may be made at the discretion of the Board of Directors and ample notice of such change be made known to the membership.

Section J. The President, The Immediate Past President, First Vice-President, Secretary, Zone Chairman, *if a member of this club*, are obliged to attend the Advisory Committee Meetings (Zone Meetings) held quarterly under the direction of the Zone Chairman. Meal expense for these three officers shall be borne by the Administrative Account, and any other members attending must bare the expense of their own meal.

ARTICLE XII Emblems, Colors, Fiscal Year

Section A. The emblem of this club shall be the same as the emblem of the International Association of Lions Clubs. The colors of the Williams Bay Lions Club shall be orange and black.

Section B. The fiscal year of this club shall be July 1 through June 30.

Section C. The Finance Committee Chairman shall, prior to the Board of Directors meeting in May, present the ensuing fiscal year recommended administrative and Activity Fund budgets to the Board of Directors.

The Board will approve the recommended Administrative Fund budget at it's May meeting, after making any changes. The adoption of this budget will require the affirmative vote of two thirds (2/3) of the board members present and voting.

The Board will forward the Activity Fund budget, with any recommendations, to the Club no later than the last meeting in May. The adoption of the Activity Fund Budget will require the affirmative vote of two thirds (2/3) of the club members present and voting. The vote shall be taken at a regular club meeting prior to the end of the current fiscal year.

ARTICLE XIII
Delegates to International and District (Single or Sub- and Multiple Conventions)

Section A. Inasmuch as the International Association of Lions Clubs is governed by Lions Clubs in convention assembled, and in order that this club may have its voice in association matters, this club shall have power to pay the necessary expenses of its delegates to each annual Convention of the Association. This club shall be entitled in any convention of this Association, to one (1) delegate and one (1) alternate for each twenty-five (25), or major fraction thereof, of its Members as shown by the records of the International Office on the first day of the month last preceding that month during which the convention is held, PROVIDED, however, that this club shall be entitled to at least one (1) and one (1) alternate. The major fraction referred to in this section shall be thirteen or more members. The selection of each such delegates and alternate shall be evidenced by a certificate signed by the President or Secretary or any other duly authorized officer of this club, or, in the event no such officer is in attendance at the Convention, by the District Governor or District Governor-Elect of the District (Single or Sub- and Multiple) of which this club is a member.

Section B. Inasmuch as all District matters are presented and adopted at the District (Single or Sub- and Multiple) conventions, this club shall send its full quota of delegates to all such conventions and have power to pay the necessary expenses of such delegates attending such convention. This club shall be entitled in each annual convention of its District (Single or Sub- and Multiple) to one (1) delegate and one (1) alternate for each ten (10) members, or major fraction thereof, of this club as shown by the records of the International Office on the first day of the month last preceding that month during which the convention is held, PROVIDED, however, that the club shall be entitled to at least one (1) delegate and one (1) alternate. Each certified delegate present in person shall be entitled to cast one vote of his choice for each office to be filled by, and one vote of his choice on each question submitted to, the respective convention. The major fraction referred to in this section shall be five or more members.

ARTICLE XIV
Honorary Mailing List

The International Association of Lions Clubs and the District Governor shall be included on the mailing list of this club.

ARTICLE XV
Parliamentary Practices

Except as otherwise specifically provided in this Constitution and By-Laws, all question of Order of Procedure with respect to any meeting or action of this club, its Board of Directors or any committee appointed hereunder shall be in accordance with Robert's Rules of Order Newly Revised, as revised from time to time.

ARTICLE XVI
Amendments

Section A. This Constitution may be amended at any regular or special meeting of this club, at which a quorum is present, by the affirmative vote of two-thirds (2/3) of those members present and voting, provided that the Board has previously considered the merits of the amendments.

Section B. No amendment shall be put to vote, unless written notice thereof, stating the proposed amendment, shall have been mailed or delivered personally to each member of this club at least two weeks prior to the meeting at which the vote on the proposed amendment is to be taken.

BY-LAWS

No. 1
Religion or Politics

This CLUB shall not endorse or recommend any candidate for public office, nor shall partisan politics or sectarian religion be debated by members in meeting of this club.

No. 2
Personal, Political, Aspiration

Except to further his progress in Lionism, no officer or member of this club shall use his membership as a means of furthering any personal, political or other aspiration, nor shall the club as a whole, take part in any movement not in keeping with its purposes and objectives.

No. 3
Fund Solicitation or Expenditures

Section A. No funds shall be solicited from members of the club during meetings by any individual or individuals who are not members of Lions Clubs International for other than a lionistic purpose.

Section B. Any proposed expenditure over \$1,500.00 other than budgeted items must be presented in a plan form at a business meeting. Upon an affirmative club vote the plan shall be sent to the Board and the Finance Committee for their recommendation. The plan shall be published in a newsletter prior to the next business meeting. At the business meeting the Board and the Finance Committee shall present their recommendations prior to a club vote. There are no business meetings in June. In case of an emergency refer to Bylaw #6. (page 17)

No. 4 Committees

Section A. The following Standing Committees may be appointed by the President for his term of office prior to the last regular meeting of the previous Lionistic Year.

1. Administrative Committees

- (a) Attendance
- (b) Constitution & By-Laws
- (c) Convention
- (d) Finance
- (e) Lion Information
- (f) Membership
- (g) Program
- (h) Public Relations
- (i) Bulletin
- (j) Greeter
- (k) Pins
- (l) Lioness Liaison
- (m) Meeting Place
- (n) Hooter Open
- (o) Ladies Night
- (p) Bowling
- (q) Safety

2. Activities Committees

- (a) Lions Service (Eye Bank, Sight First, Hearing, Sight Conservation)
- (b) Education Service
- (c) Park and Community Service
- (d) Calendar
- (e) Memorial Day
- (f) Corn Roast
- (g) Boys & Girls (including Soccer and Baseball)
- (h) Pancake Day
- (i) All Stock Car Races
- (j) Stock Car Program Booklet Ads
- (k) Club Photographer and Historian
- (l) Special Projects (Haunted House, Circus, etc.)
- (m) Stock Car Program Booklet Sales

Section B. Special Committees: From time to time, the President may appoint, with approval of the Board of Directors, such Special committees as may be necessary in his judgement or the judgment of the Board of Directors.

Section C. The President shall be an ex-officio member of all committees.

Section D. All committees shall consist of a chairman and, subject to Section B. above, as many members as shall be considered necessary by the President.

Section E. Each committee, through its chairman, shall report, either verbally or in writing, each month to the Board of Directors.

Section F. All problems pertaining to either administrative or activity matters shall be referred to the corresponding committee for study and recommendation to the Board of Directors.

Section G. The duties and responsibilities of each committee shall be set forth in detail in the current President Book.

No. 5 Alter, Amend, Repeal

These By-Laws may be altered, amended or repealed at any regular or special meeting of this club, at which a quorum is present, but only upon the affirmative vote of two-thirds (2/3) of the members present and voting, providing that the Board of Directors has previously considered the merits of the amendment. No amendment shall be put to vote unless written notice thereof, stating the proposed amendment, shall have been mailed or personally delivered to each member of this club at least two weeks prior to the meeting at which the vote on the proposed amendment shall be taken. Any provision of these By-Laws which may conflict with the Standing Club Constitution shall be null and void and in no force or effect upon conception.

No. 6 Exception

Any By-Law except By-Law Number 1 and 2 may be suspended at any meeting of the club at which a quorum is present by the unanimous vote of all members present. By-Law Number 1 and 2 may not be altered, amended or repealed under any circumstances.

No. 7 Bowling Tournament

The Williams Bay Lions Club has, since 1959, supported the State Bowling Tournament and agrees to pay, out of administrative funds the fees charged for bowling for whatever number of five man teams sent. No other expenses in connection with the State Bowling Tournament shall be borne by the club. Any prize money won by any member during the Bowling Tournament will be forthwith, in its entirety, relinquished to the Club Treasurer of the Williams Bay Lions Club for deposit in the Club's Administrative Account. A room deposit will be required from each bowling member, which is not refundable, unless authorized by the Bowling Committee Chairman, or the Board of Directors considering that no cost has been incurred by the Administrative Fund Account.

No. 8 Meeting Place

The incoming President shall, sufficiently prior to the first regular meeting of his year, delegate a committee for the purpose of contacting area restaurants to determine if our Club will be welcome to hold meetings at their establishment. The committee will secure from the proprietor a commitment as to various menus proposed and also a firm commitment as to the cost per plate for the meals. It will be the duty of the Committee to report all finds to the Board of Directors no later than the Board meeting held during the month of August. The Board will then set up a meeting schedule based on this information, taking into consideration the wishes and convenience of the membership.

No. 9
Committee Financial Reports

Each Fund Raising Committee will have its own checking account when required. Each committee will pay its own bills and make its own deposits. Tickets or money not turned in within 4 weeks of the event will be billed to the responsible Lion by that Committee. Following the financial report, the Finance Committee shall immediately audit the committee's records. After the audit is completed, the Finance Committee Chairman shall turn over all records to Treasurer for safe keeping. A complete financial report of each event will be published in our Club bulletin or distributed at a regular Club meeting within 2 months of the event.

No. 10
International, State and District Convention

A sum to be determined by the Finance Committee and the Board of Directors from each members quarterly dues will be used to build a Convention Fund. This will be used for International, State and District Conventions and specifically earmarked for this purpose. The three convention fund monies, not utilized in a Lionistic year will be added to the next years Convention budget. The maximum amount of funds carried over to the next years budget will be \$1,000.00.

\$1,000.00 of this Convention fund will be used to send the Incoming President to the International Convention and/or U.S. / Canadian Forum. These funds are to be used for housing, registration, transportation, and Convention related meals. Receipts for these expenses are required and must be submitted to the treasurer. In the event the International Convention or Forum is not utilized by the incoming President, this fund can be used by another club member with club approval. If an additional member requests to attend the International Convention or Forum, his request must be referred to the Finance Committee and the Board of Directors to allocate funds for his attendance with club approval. Remaining monies will be used by delegates and alternates to the State and District Conventions.

The incoming President, incoming First Vice-President and incoming Secretary will be given first preference for delegate status, followed by volunteers from the club who've never attended a State Convention.

Delegates and alternates will share in the Fund available for the State Convention on a fair share pro-rata basis subject to a maximum figure of \$75.00 per man.

The delegate to the district Convention will be reimbursed the amount for Registration and Luncheon, to be paid from the Convention Fund. No other expenses in connection with the District Convention will be borne by the club. The President, First Vice-President and Secretary will be given first preference for delegate status, followed by volunteers from the club who've never attended a District Convention.

In the event a member signs up for a club paid function and does not attend he will be held responsible for the cost of the function and will have the cost added to his dues to be repaid to the Convention Fund.

It will be the responsibility of the Convention Chairman to allocate these sums in a fair and just manner predicated on number of days in attendance and event attended. The Chairman will provide a complete financial report for the Board and it is to be published per By-Law Number 9 above. Those Lions attending Conventions are morally obligated to participate in all convention business sessions and to vote as representatives of the Williams Bay Lions Club. Failure to do so will be considered misuse of Club funds and a disservice to their fellow Lions warranting censure and whatever course of action deemed reasonable and suitable by the Board of Directors. The convention Chairman will have at least one caucus meeting, within one week, prior to departure for the State Convention, or Sub-District convention, for the purpose of familiarizing all delegates and alternates with the lodging arrangements, the issues to come before the Convention and to answer any questions in the minds of those who've never attended and to agree on any enbloc vote for District Governor, Foundation Director, Bowling Site and Convention Site and the resolutions to come before the delegates. The latter is designed to safeguard against cancelling out one another's vote, by not reaching unanimous agreement prior to voting.

No. 11
Tail Twister's Fund

At the July Board meeting the Tail Twister will recommend to the Board, for its approval, the disposition of the Tail Twister's Fund for the current year. This fund will go to a Lion's sponsored activity. The disposition of said fund will be announced to the membership at the first regular meeting.

No. 12
Lioness

Since we are the sponsoring club of the Williams Bay Lioness Club, their annual per capita dues levy is included on our September statement from the Lions International. Upon receipt of the statement from Lions International, the Treasurer will forward a statement to the Williams Bay Lioness Club requesting reimbursement to our administrative account for forthcoming expenditure.

No. 13
Club Equipment

Club equipment may be loaned with board approval. A check out sheet shall be kept in the club equipment room to enter a description of the equipment, which must be dated and initialed by the officer releasing it. The check out sheet shall also be signed by anyone receiving club equipment. Upon return of the equipment an officer of the Williams Bay Lions Club shall place the equipment in its proper place, inspecting and counting said equipment and initialing and dating the check out sheet as to the equipment being returned, in good condition. The only officers who may release club equipment shall be the Lion Tamer and the President of this club.

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